

Tynron Community Council

RESILIENCE PLAN

**Public Version WITHOUT Restricted
Information**

Fourth draft Nov 2016

www.readydumgal.gov.uk

For further assistance, contact Steven Wylie on 01387 260365 or
e-mail steven.wylie@dumgal.gov.uk

Amendments

Date	Page Number	Reason for amendment	Changed by

Circulation List

Organisation	Contact details	Number issued
DGC	Steve Wylie	1
DGC	Chris Woodness	1
Tynron Community Resilience Team		6
Tynron Community Council		8
Local Councillors	Andrew Wood, Gillian Dykes	2

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Aim

To increase resilience within the local community through the development of robust co-ordinated arrangements that compliment those of responding agencies.

Objectives

- Identify the risks to the community and relevant response actions
- Identify vulnerable people / groups in the community
- Identify resources in the community available to assist during an emergency
- Provide key contact details for the Community Response Team, Key Community Resources, the Emergency Services and Local Authorities
- Assist Dumfries & Galloway Council's Local Response Team and/or Area Management Framework with situational updates relevant to your Community

Community Response Team (Full list of community volunteers is included in Appendix C – Restricted Information not for circulation)

The Community Response Team (CRT) co-ordinate the community's response to ensure that vulnerable people are cared for and to promote self help to householders. They are also responsible for keeping the plan up to date.

Role	Name	Tel	Mobile	Address
Incident Coordinator	Jill Burgess	01848 200479	07522 459766	The Garth, Tynron, DG3 4JY
Plan Coordinator	Mary Newbould	01848 200379	07738 944892	Dalmakerran, Tynron, DG3 4LA
Deputy Coordinator	Linda McDonald	01848 200469	07704 669668	Stenhouse Cottage, Tynron, DG3 4LD
Team Member	Steve Mullane	01848 200479	07999 533349	The Garth, Tynron, DG3 4JY
Team Member	Keith Lewis	01848 200762	07921369276	Auchengibbert, Tynron, DG3 4JZ
Team Member	George Freeborn	01848 200439		The School House, Tynron, DG3 4JZ

Emergency Action Check List

This procedure details the call out order, communicating of information to the community and logging of actions. Actions will depend on the incident type:

Action	
1	Ascertain level of emergency and assistance required Speak to other members of Resilience Team if necessary. Follow procedure appropriate to the incident. See Incident Procedures
2a	IF REQUIRED Take responsibility for dialing 999 and ensure the emergency services are aware of the emergency and follow any advice given.
2b	IF REQUIRED Contact and inform your Council – DGDirect either on 030 33 33 3000 or 01387 260000 (DGDirect will inform LRT Rep and Safety & Resilience Team as appropriate)
2c	IF REQUIRED Contact utilities as appropriate (Electricity, Gas, Water, Phone) – DON'T DELAY IF YOU SMELL GAS
3	Contact other members of the Community Response Team, Community Council TRIAGE members to alert households via telephone tree and members of the community that need to be alerted: <ul style="list-style-type: none"> • Households affected • Volunteers and key holders as appropriate • The Community Council • Councillors if appropriate
4	Organise & co-ordinate any actions required/carried out by community resilience team and volunteers. Provide a central access point for team to report back to
5	Begin recording details on the Log Sheet in Appendix E including: <ul style="list-style-type: none"> • Any decisions you have made and why • Actions taken • Who you spoke to and what you said (Including contact numbers) • Any information received
6	IF NECESSARY, Call a community meeting but ensure the venue is safe and people can get there safely Make sure you take notes and record actions from the meeting. If a decision is reached to activate the Emergency Plan ensure that steps 1 – 4 above are carried out IF REQUIRED.
7	IF NECESSARY Provide Dumfries & Galloway Council's Local Response Team and/or Area Management Framework with situational updates relevant to your Community. IF NECESSARY (Updates will then be given to Safety & Resilience Team)

Under no circumstances should you put yourself or others at risk to fulfil these tasks

Key External Contacts:

E.G. Council, Emergency Services, Health Organisations, Community Councils, Water Company, Gas, Doctors, Roads, SEPA, Schools etc.

Service / Name	Telephone Number	Website	Additional Information
D&G Council	03033333000	www.dumgal.gov.uk	
D&G Police	101 / 999	www.scotland.police.uk	
Fire & Rescue Scotland	01505 331 661 0141 887 1188	www.firescotland.gov.uk	
NHS	01387 246246 01387 272700	www.nhsdg.scot.nhs.uk	
NHS 24	111	www.nhs24.com	
SEPA Floodline	0845 988 1188	www.sepa.org.uk	
Scottish Flood Forum	01738 448244 07747702299 07825010436	www.scottishfloodforum.org	
Councillor Andrew Wood	07827 895005	andrew.wood@dumgl.gov.uk	Upper Breccoes Farm, Auldgirth, Dfs, DG2 0TL
Councillor Gill Dykes	07736 255423	gill.dykes@dumgal.gov.uk	Old Crawfordton , Moniaive, Thornhill, DG3 4EB
D&G Area Framework	Chris Woodness 030 33 33 3000	chris.woodness@dumgal.gov.uk	Likely to change due to DGC reorganisation
Westsound Radio	01387 250 999	www.westsound.co.uk	
BBC Website		www.bbc.co.uk	
Dumfries and Galloway Major Emergency website		www.readydumgal.gov.uk	
Scottish Power	0330 101 0222	www.spenergynetworks.co.uk	
Gas	0843 557 4307	www.scottishgas.co.uk	
Scottish Water	0800 077 8778	www.scottishwater.co.uk	

Risk / Hazard	Suggested Impacts on the Community/ Vulnerability	Prevention	Possible Actions (If outside help not available)	Specific Requirements
Flooding	Risk to livestock Loss of access Risk to property and occupants	Regular checks on drains, grips and culverts Plan to prevent future flooding Identify potential blockages/trees, etc	Clear Blocked drains, grips & culverts Sandbags, village pump, tools & equipment Action plan for when it happens	4 "Danger/Warning" signs & Flashing lights Crow bar/wrecking bar Stiff yard brushes Shovels
Heavy Snow/ Freezing	Loss of access Food shortages Loss of drinking water Heating for vulnerable & elderly Stranded/Feed/water Livestock	Grit bins full Salt	Snow plough for tractor Checking vulnerable people for heating/food Emergency reception centre Relocation/Evacuation. Local team to clear roads/pths and spread salt/grit	Hall electrics changed to accommodate generator. Identify who has vehicles to carry out evacuation Identify vehicles/equipment (quad bike gritter, tractor for snow plough) to clear paths/ drives, etc
Tree falling	Power outages – see below Access problems Damage to buildings & vehicles	Identify potential trees	Contact council to clear. Contact land owner/ council highways / specialist help / or clear using local teams with correct certificates, own equipment & protective clothing using machinery including chainsaws, etc	Signage Identify volunteers with specialist skills & training Identify local chainsaw owners/users who need training <i>Steve Wylie - All local people must have correct certificates</i>
Sustained Power Failure	Loss of heating/ cooling Loss of refrigeration Loss of light Loss of emergency communications Loss of pumped water	Make hall suitable reception centre – generator Communicate that this is an option	Emergency reception centre. Check firewood, etc Distribution of warm meals to those who need it Distribution of lighting. Relocation/Evacuation.	Map of area covered List of members of Parish & contact details Buy windup torches & lanterns Spare candles
Sustained Water Failure	Loss of drinking water Loss of water for animals Loss of water for washing/ cleaning		Emergency reception centre. Distribution of drinking water. Relocation/Evacuation.	
Medical Emergency			Air ambulance landing locations grid references NX 803 928 First aid – see Community Volunteer list	Defibrillator – Tynron CC to investigate options

Community Resources – Emergency Equipment & Location

Resource	Location	Contact / Key Holder	Conditions of use	Additional Information
Tynron Parish Hall Emergency Centre	Tynron	George Freeborn Mary Newbould Hilary Osborne Jill Burgess Steve Mullane Madge Rorison Linda McDonald	Can be utilised at any time as an emergency centre	Contact Mary, Linda, Steve or Jill for heating information.
Box of small tools	Right-hand cupboard in hall	See above		
Grit Spreader & Salt/Grit	Enclosure at side of hall		Utilised whenever required	Linda to use reference number on grit bin to order salt/grit. . Investigate options for gritting roads
Snow Shovels, Shovels, Stiff yard brushes	Tynron Hall Shed			To be purchased
Road signs "Danger..."	Enclosure at side of hall			To be purchased
Wheelbarrow	Enclosure at side of hall			To be purchased
Flashing warning lights	Tynron Hall shed			To be purchased
Sand Bags	Tynron Hall shed			Currently stored in The Garth shed
Sand	Grit bin in enclosure at side of hall			To be purchased
Spare torches, candles, etc	Cupboard in hall meeting room			To be purchased
First Aid Kit	Tynron Hall Kitchen shelf			
High Viz Jackets				To be purchased
Crowbars/ wrecking bar				To be purchased

Equipment Procurement List

Priority 1 – Immediate procurement

To be purchased with money donated by Tynron Community Council

- Large grit bin of sand – to fill sandbags
- Tote bag of sand
- 4 x Flashing road lights
- 2 x Metal road signs to warn of danger
- 4 x High vis vests
- 5 x Heavy duty reflective road cones (plus 1 donated)
- 2 x Heavy duty yard brushes
- 2 x Heavy duty shovels
- 1 x Shovel for sand/grit bin (donated)

Priority 2 – After submission of Resilience Plan

Initial bid to council resilience funding budget

- 1 x Lump hammer
- 1 x Slide hammer
- 1 x crowbar/wrecking bar
- 1 x submersible pump
- 2 x Good quality high beam rechargeable torches
- 2 x Good quality rechargeable head torches

Priority 3 – Longer term

To be procured via grant applications

- Snow plough attachment for a tractor
- Gritter to be towed behind quad bike or 4x4 vehicle
- Generator for the emergency centre in Tynron Parish Hall
- Telephone services into the hall – telephone & wifi
- Secure storage facility at Tynron Parish Hall for additional emergency equipment

Communications

Method	Location (If applicable)	Contact / Responsibility	Additional Information
Telephone Cascade		Jill Burgess telephone CC triage members who cascade message via telephone tree	Telephone tree to be developed by CC members to cascade info
Community Leaflets		Information to be distributed as required using leaflets, grapevine, meetings & the website	
Tynron Website	www.tynron.org.uk	Updated by Jill Burgess	
Grapevine email list		Linda McDonald	

Key information such as road or school closures is usually reported on local radio.

	Frequency	Website
Local radio station	97FM in Dumfries	http://www.westsoundradio.com/
Council website for school closure		http://info.dumgal.gov.uk/esc
Council website for road closures		http://dumgal.gov.uk/article/15843/Roadworks-and-road-closures

Appendix A

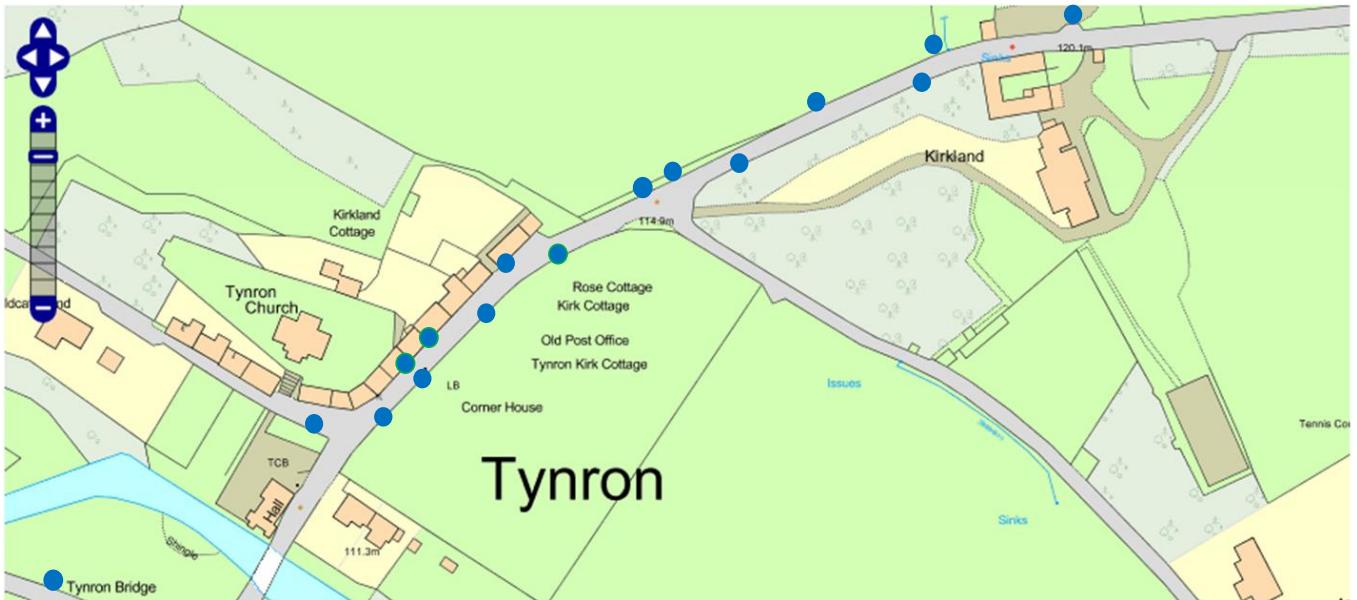
Maps of the community.

Maps of the community should be attached highlighting any key buildings and major hazards.

Include

- Village land drainage
- SEPA maps for area and indicate location of Hall
- Land owner maps – under development

TYNRON VILLAGE DRAIN LOCATION 2016



TYNRON SEPA FLOOD RISK MAPS

Disclaimer and Terms and Conditions

All intellectual property rights are owned by SEPA or its licensors. The maps cannot be used for commercial purposes, by value added resellers or for income generating purpose. A full list of terms and conditions is available on <http://www.sepa.org.uk/>

The maps are indicative and of a strategic nature. Whilst all reasonable effort has been made to ensure that the flood maps are accurate for their intended purpose, no warranty is given by SEPA in this regard. Within any modelling technique there is inherent uncertainty. SEPA has assessed the confidence it has in the maps and has shaded areas where data is not appropriate for use or where no data is available. It is inappropriate for these maps to be used to assess flood risk to an individual property.

Acknowledgements

The maps were developed using data from various sources. Full acknowledgement of data providers and participating parties is available from (<http://map.sepa.org.uk/floodmap/map.htm>).




Maps creation dates

The flood maps were updated on Thursday 26 February. The flood maps reflect the knowledge and data that was available and were able to be incorporated at the time of publication.




For more information please contact flooding@sepa.org.uk

Areas that may flood – All Likelihood

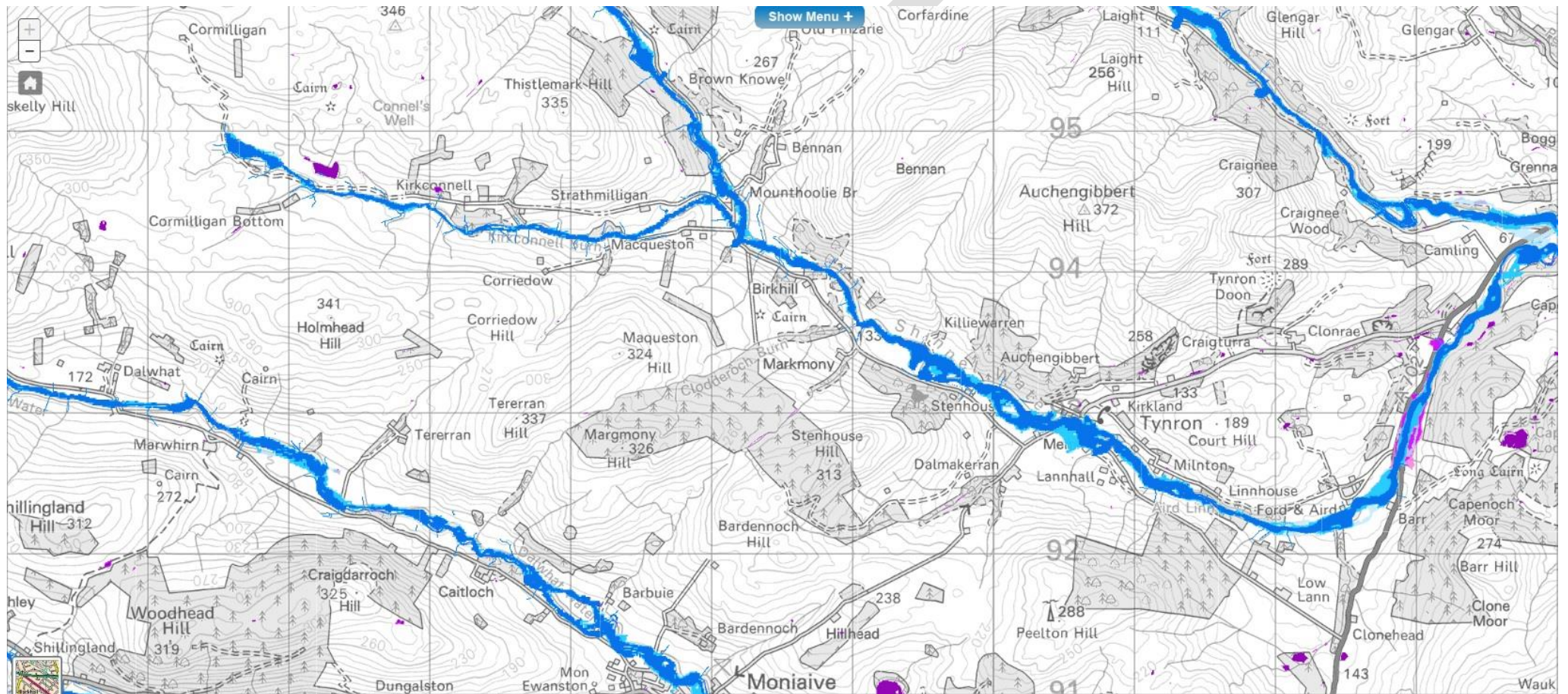
RIVER

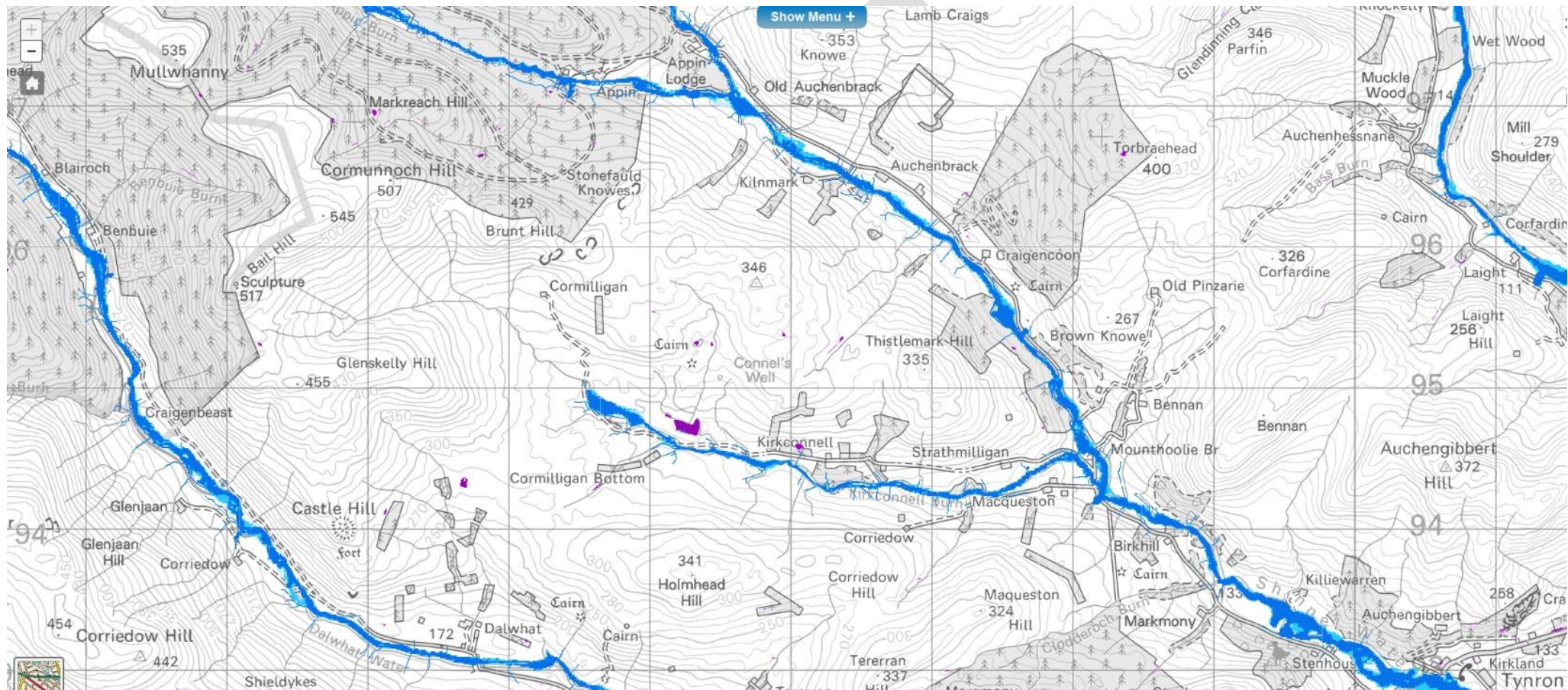
-  High
-  Medium
-  Low

SURFACE WATER

-  High
-  Medium
-  Low







Appendix B**Restricted Information - Only Available to Community Response Team Members and D & G Council****HOUSEHOLDER/LANDOWNER LIST**

Name	Telephone	Mobile	Address	Additional Info	Map key

DRAFT

Appendix C**Restricted Information - Only Available to Community Response Team Members and D & G Council****Community Response Team**

The Community Response Team (CRT) co-ordinate the community's response to ensure that vulnerable people are cared for and to promote self help to householders. They are also responsible for keeping the plan up to date.

The Community Volunteers have kindly agreed to donate their time and skills in an emergency situation/incident

Role	Name	Tel	Mobile	Address / Other useful information	Skill/Role
Incident Coordinator					
Plan Coordinator					
Deputy Coordinator					
Team Member					
Team Member					
Team Member					

This list NOT for public circulation. NOT to be contacted directly by external agencies.

Community Volunteer					
Community Volunteer					
Community Volunteer					
Community Volunteer					
Community Volunteer					
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Community Volunteer					
Community Volunteer					

Appendix D

Vulnerable Residents Statement

Who needs most help within the Community? (For example, elderly, young, parents).

Vulnerable people lists are constantly changing and therefore it would not be viable for Communities to permanently hold a list. Emergencies can also make people vulnerable who are not normally and therefore any details should be collated following a major incident.

Information should be provided to the emergency services and welfare agencies as a priority.

The Resilience Team have made a decision not to keep a list of “vulnerable people” in the community for the reason above i.e. it would be impossible to keep up to date and for reasons of confidentiality and data protection/security.

Appendix E

Template Logging Sheet - One per incident

It is important to record all information during an emergency. Completing a logging sheet is an easy way to ensure information is not lost. It can also help support / justify any decisions made or actions taken.

Date	Time	Information / Decision / Action	Initials